

**1) CALL TO ORDER**

The meeting was called to order by Mayor Julius at 6:00 p.m.

Members Present: Mayor Julius, Councilmembers: Timmerman, Berg, Novak and Styles

Members Absent: None

Also Present: City Administrator/Clerk Terry, Police Chief Juell, Senior Planner Christianson, City Attorney Poehler, City Engineer Revering via Zoom, Scott County Commissioner Wolf, Jodi Lucast and Patrick Fischer,

**2) PLEDGE OF ALLEGIANCE**

Mayor Julius led the Council and audience in the Pledge of Allegiance.

**3) ADOPT/APPROVE AGENDA**

City Administrator/Clerk Terry requested an amended motion for Consent Agenda 7e Authorize Purchase of Fire Department Communications Equipment to - Authorize Purchase of Radios for Fire Department up to the amount of \$62,691.96, utilizing Fire Relief Capital Outlay funds donated to the City by the Elko New Market Fire Relief Association.

**MOTION** by Councilmember Timmerman, second by Councilmember Novak to approve the amended agenda.

**APIF, MOTION CARRIED**

**4) PRESENTATION, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)**

None.

**5) PUBLIC COMMENT**

None.

**6) ANNUAL ORGANIZATIONAL MATTERS**

City Council Appointments and Assignments

**MOTION** by Councilmember Novak, second by Councilmember Berg to adopt Resolution 24-01 designating Councilmember Timmerman as Acting Mayor for the City of Elko New Market.

**APIF, MOTION CARRIED.**

In approving 2024 organizational matters, the Council is required to appoint individuals to represent the City on various Boards and Committees. A summary of the individuals appointed to the Boards and Commissions follows:

a) Mayor Julius (primary) and all members of the City Council (alternate) as the representatives to SCALE (Scott County Association for Leadership and Efficiency). The Mayor as the representative to the SCALE Executive Committee with the City Administrator as the alternate.

- b) City Administrator and Chief of Police as the alternate representative to SJPA (Scott Joint Prosecution Association)
- c) City Administrator and Police Chief as the alternate representative for JRTF (Joint Regional Training Facility) Board.
- d) Councilmember Berg as the representative to the I-35W Solutions Alliance. Councilmember Styles will be the alternate.
- e) Councilmember Timmerman and City Administrator as representatives to the Fire Relief Board and Fire Service Area Workgroup.
- f) Councilmember Novak as representative to the Community and Civic Events Committee, Councilmember Timmerman will be the alternate.
- g) Councilmember Styles as the representative to the MVTA (Minnesota Valley Transit Authority) Board, Councilmember Berg will be the alternate.
- h) Councilmember Berg to serve as the City Council representative on the Administrative Appeals Board.

All other committee and board representatives to be appointed as needed.

**MOTION** by Councilmember Timmerman, second by Councilmember Styles to approve representatives as appointed by Council for committees and boards.  
**APIF, MOTION CARRIED**

Designation of Official Newspaper

**MOTION** by Councilmember Timmerman, second by Councilmember Berg to approve Resolution 24-02 Designating The New Prague Times as Official Newspaper of the City of Elko New Market.  
**APIF, MOTION CARRIED**

Designation of Official Depositories

**MOTION** by Councilmember Berg, second by Councilmember Timmerman to approve Resolution 24-03 Approving New Market Bank and League of Minnesota Cities 4M Fund as the Official Depositories for the City of Elko New Market.  
**APIF, MOTION CARRIED**

**7) CONSENT AGENDA**

**MOTION** by Councilmember Timmerman, second by Councilmember Styles to approve Consent Agenda as presented.

- a. Approve December 21, 2023 Minutes of the City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Adopt Resolution 22-04 Accepting 2023 Donations
- d. Adopt Resolution 24-05 Adopting 2024 City Meeting Schedules
- e. Authorize Purchase of Fire Department Communications Equipment



## **APIF, MOTION CARRIED**

### **8) PUBLIC HEARINGS**

None.

### **9) GENERAL BUSINESS**

None.

### **10) REPORTS**

#### a) Administration

No report.

#### b) Public Works

December 2023 Monthly Public Works Report included in Council packet.

#### c) Police Department

December 2023 Monthly Police Department report included in Council packet.

Police Chief Juell updated Council on the following items:

- Staffing  
Police Chief Juell sought Council representation for the Police Interview Panel. After a brief Council discussion, Councilmembers Novak and Styles volunteered to serve on the Police Interview Panel.
- Adopt a Hero Program

#### d) Engineering

None.

#### e) Community Development

Draft Planning Commission Minutes of the December 19, 2023 Meeting included in packet.

#### f) Parks Department

Draft Parks & Recreation Commission Minutes of December 11, 2023 Meeting included in Council packet.

December 2023 Monthly Parks & Recreation Updates included in Council packet.

#### g) Community & Civic Events Committee (CCEC)

None.

#### h) Other Committee and Board Reports

##### i) Scott County Association for Leadership and Efficiency (SCALE)

No report.

##### 1. Executive Committee

No report.

2. Service Delivery Committee

No report.

ii) I35 Solutions Alliance

Councilmember Berg updated Council on the I35 Solutions Alliance meeting he attended.

City Administrator/Clerk Terry advised the Council that MnDOT is planning on making traffic control changes in the near future to the interchange. Terry continued that MnDOT has confirmed that the change will include an all way stop on the west side of the interchange. Terry further explained that through communication with MnDOT, MnDOT has indicated that their plans are now 10 to 15 plus years out before making any changes to the interchange. Senior Planner Christianson provided a response to MnDOT and shared her response with the Council. After a brief Council discussion, Council stated that more lobbying on the interchange will be required.

**11) DISCUSSION BY COUNCIL**

None.

**12) ADJOURNMENT**

**MOTION** by Councilmember Novak, second by Mayor Julius to adjourn the meeting at 6:28 p.m.

Respectfully submitted by

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Lynda Jirak, Deputy Clerk