

1) CALL TO ORDER

The meeting was called to order by Acting Mayor Timmerman at 6:00 pm

Members Present: Councilmembers Timmerman, Berg, Novak and Thielholdt

Members Absent: Mayor Ganfield

Also Present: City Administrator/Clerk Terry, Police Chief Bell, City Attorney Poehler, Engineer Revering, Engineer Wheeler, Deputy Clerk Cairney, Fire Chief Simon and Patrick Fischer

2) PLEDGE OF ALLEGIANCE

Acting Mayor Timmerman led the Council and audience in the Pledge of Allegiance.

3) ADOPT/APPROVE AGENDA

City Administrator/Clerk Terry advised the Council that there were no changes to the agenda. **MOTION** by Councilmember Berg, second by Councilmember Thielholdt to approve the agenda.

MOTION CARRIED: 4-0

4) PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)

None.

5) PUBLIC COMMENT

None.

6) CONSENT AGENDA

MOTION by Councilmember Thielholdt, second by Councilmember Novak to approve the Consent Agenda.

- a. Approve Minutes of the August 14, 2025 City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Approve Proposal for Dead, Diseased and Infested Tree Inventory on City Property
- d. Approve Proposal for Engineering Construction Services – Highlands at Eagle View (Nevada Ave Lift Station)
- e. Adopt Resolution 25-47 Approving an Outdoor Concerts and Event Permit for Bullseye Saloon
- f. Adopt Resolution 25-48 for Minnesota Highway Freight Program Funding for I-35 / Co Hwy 2 Interchange Replacement

MOTION CARRIED: 4-0

7) PUBLIC HEARINGS

None.

8) GENERAL BUSINESS

None.

9) REPORTS

a) Administration

City Administrator/Clerk Terry updated the Council on SCALE member insurance consortium discussions. Terry stated the group was comprised of the County, cities in Scott County, and other smaller governmental entities such as Soil and Water and the CDA. Terry also stated the goal of the consortium is to control rising costs in health care coverage.

Terry stated that this has been a long and complex process, with implementation planned for January 1, 2027. Terry noted that the group is currently in the process of establishing the governance structure for the new entity, which includes determining voting structure and decision-making authority.

City Administrator/Clerk Terry stated that all cities in the county are currently participating in the discussions. Terry also noted that later this year Council will need to review the proposed governance structure and provide guidance on whether to continue in the process.

b) Public Works

No report.

c) Police Department

Police Chief Bell updated Council on scooter and electric bike concerns. Bell stated that other cities are currently reviewing or adopting ordinances and the Police Department is conducting initial research to understand how other agencies are addressing the issue.

Police Chief Bell cautioned there are limitations to enforcement, due to the lack of technology to measure scooter speeds. Bell also noted that complaints have been received about scooters and e-bikes being used on walking paths. Bell stated paths currently are non-motorized paths which would need to be clarified through potential updates to current ordinance.

Police Chief Bell also stated that public education efforts have already begun, including Facebook posts and newsletter articles, and that these efforts appear to be having a positive impact, with more children wearing helmets and obeying traffic rules. Bell stated that the Department is planning a public safety event in May in partnership with the Fire Relief Association and CCEC. The event will include bike and scooter safety education, courses, and giveaways. Bell also stated the Police Department applied for a grant through the Chief of Police Association to help fund safety materials such as reflectors and pamphlets.

Police Chief Bell stated a more formal presentation to Council will be provided at a later date. Bell noted that the department plans to continue its educational outreach, including a bike safety presentation at Eagle View, which will now incorporate scooter safety.

Acting Mayor Timmerman recognized the impact of Facebook posts.

Councilmember Berg recognized the Police Department their work in the community, specifically highlighting the collaboration with Eagle View. Berg also acknowledged the efforts of the Police Department, Fire Department, and City staff for their work with the assisted living facility located outside of town.

d) Fire Department

Fire Chief Simon stated that the CPR training program is ready to launch, with Niagara serving as the initial test group. Simon also suggested that the Council and City staff may want to consider participating in the training.

Fire Chief Simon applied for a \$4,000 grant through Compier, if awarded, the funds would be used to purchase an additional radio for the Fire Department.

Fire Chief Simon also noted that the Fire Department is working DNR to streamline the fire permit process by moving the system online for next year. Fire Chief Simon updated Council on the annual open house, which is scheduled for October.

e) Engineering

Engineer Revering updated the Council on the status of the water quality investigation related to the 2023 pump test. Revering stated that a draft report was submitted to the Department of Natural Resources (DNR) and Department of Health (DOH) in May.

Revering stated that comments were received from the DNR late last week, and a meeting was held with the DNR representative earlier this week. Revering noted the DNR agrees with findings of the report and comments from the Department of Health have not yet been received. Revering noted that DOH input is important given the water quality implications and their expertise in the matter.

Engineer Revering stated that once feedback from DOH is received, the next step will be to communicate the results to the public.

f) Community Development

City Administrator/Clerk Terry stated a that M&I Homes has a purchase agreement on a second property, and an initial planning meeting for the property will be held next month. Terry also updated Council on the increase in permit activity, more specific details will be provided next week.

Terry also updated Council regarding the stats of the Senior Planner hiring process. Terry stated that first round of interviews are scheduled for Thursday, September 11.

g) Parks Department

City Administrator/Clerk Terry undated the Council on the concept plan for Meadows at Eagle View, a follow up meeting will be held in September. Terry noted feedback from the Wagner Park Trail Open House is being used to create a formal recommendation for

Council, if the project is approved it would begin in 2026 and would be primarily internal resources.

h) Community & Civic Events Committee (CCEC)
No Report.

i) Other Committee and Board Reports

i) Scott County Association for Leadership and Efficiency (SCALE)
No report.

1. SCALE Legislative Priorities Survey

City Administrator/Clerk Terry requested feedback from Council on Legislative Priority Survey from the packet. Council was aligned with the top priorities in the policy. Councilmember Berg expressed a favorable response to the County Road 2 Interchange being included. Council expressed alignment with priorities. Council was in favor of incomplete priorities for 2025 moving into 2026. Council had no additions to the list of priorities and Council did not feel anything need to be removed for the list.

2. Executive Committee

No report.

3. Service Delivery Committee

No report.

ii) I35 Solutions Alliance
No report.

iii) LMC/Metro Cities Policy Committee Updates

Councilmember Berg updated Council on the last meeting. City Administrator/Clerk Terry updated Council that the League had reached out about discussion on potential conflicts or perception of conflict with Councilmember Berg's participation in LMC and Metro Cities policy committees due to his full-time job. Terry reinforced with the League that Councilmember Berg had support from the Council to continue representing the City.

10) DISCUSSION BY COUNCIL

Councilmember Berg questioned whether Zoom attendance at Council Meetings should be added to a future agenda. City Administrator/Clerk Terry stated an informational presentation could be created in partnership with the City Attorney to help provide direction during the discussion. Council was in support of moving forward with adding the topic to an upcoming agenda.

11) ADJOURNMENT

MOTION by Councilmember Novak, second by Councilmember Berg to adjourn the meeting at 6:28 pm.

MOTION CARRIED: 4-0

Respectfully submitted by

Thomas Terry, City Clerk/City Administrator