

1) CALL TO ORDER

The meeting was called to order by Mayor Ganfield at 6:01 p.m.

Members Present: Mayor Ganfield, Councilmembers Berg and Novak

Members Absent: Councilmembers Thielfoldt and Timmerman

Also Present: City Administrator/Clerk Terry, Police Chief Bell, City Engineer Revering, Senior Planner Christianson Finance Specialist Stewart, Deputy Clerk Cairney and Patrick Fischer

2) PRESENTATIONS

None.

3) REPORTS

None.

GENERAL DISCUSSION

Utility Rate Analysis

City Administrator/Clerk Terry provided the City Council with the annual City's Utility Rate and Fund analysis. The analysis utilizes a Utility Fund Model that has been refined over a number of years. By examining various assumptions related to development, expenses and rates, scenarios were derived from these assumptions to assist the Council in making more informed policy decisions in regard to the City's utility fund rate structures. Terry reviewed the Water Fund, Sewer Fund and Storm Water Fund and presented the projections for each of these funds based on a no fee change and 1.5% fee increase options.

After Council discussion, Council directed Staff to assume no change in water, sewer and storm water fees for 2025.

4) REPORTS (CONT'D)

6) ADJOURNMENT

The Work Session was adjourned at 6:56 pm.

1) CALL TO ORDER

The meeting was called to order by Mayor Ganfield at 7:03 p.m.

Members Present: Mayor Ganfield, Councilmembers Berg and Novak

Members Absent: Councilmembers Timmerman and Thielfoldt

Also Present: City Administrator/Clerk Terry, Police Chief Bell, City Engineer Revering, City Attorney Poehler, Senior Planner Christianson and Deputy Clerk Cairney

2) PLEDGE OF ALLEGIANCE

Mayor Ganfield led the Council and audience in the Pledge of Allegiance.

3) ADOPT/APPROVE AGENDA

City Administrator/Clerk Terry informed the Council that a revised agenda had been distributed prior to the meeting. Terry explained that the revision included the addition of the minutes from the previous meeting, which were substantial and not completed in time for inclusion at the time of the other meeting materials. Terry also stated Staff had been awaiting information regarding the liquor license for Firehouse Grill, which was provide in a timely enough manner allowing it to be added as a supplemental item to the agenda.

MOTION by Councilmember Novak, to move General Business item b. Approve Annual Liquor License to the Consent Agneda. Second by Councilmember Berg to approve the revised agenda.

MOTION CARRIED: 3-0

4) PRESENTATIONS, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)

a. Southern Valley Alliance Domestic Violence Presentation

Kim Lohse, presented an overview of Southern Valley Alliance. Lohse stated Souther Valley Alliance is the only organization serving survivors of domestic abuse in Scott and Carver counties. Lohse stated that the organization provides a 24/7 crisis line, support groups, and legal advocacy. Lohse shared that over the past year, the crisis line received more than 2,000 calls. Lohse stated Southern Valley Alliance has served at least 10 individuals from Elko New Market, though the actual number is likely higher as demographic information is not collected from all clients.

Lohse noted that October is Domestic Violence Awareness Month and encouraged the community to support Southern Valley Alliance by following the organization on social media and utilizing available resources such as yard signs, which can be found on their website at svamn.org.

Lohse shared that the organization was founded in Belle Plaine and relocated to Shakopee in 2024. Lohse added that since the move, there has been a 20% increase in service demand due to improved accessibility. Lohse stated the organization is now located near the government center in downtown Shakopee and collaborates with law

enforcement, medical personnel, and other partners to work toward the prevention of domestic violence in the community.

5) PUBLIC COMMENT

None.

6) CONSENT AGENDA

MOTION by Councilmember Novak, second by Councilmember Berg to approve the Consent Agenda.

- a. Approve Payment of Claims and Electronic Transfer of Funds
- b. Approve Minutes of the September 25, 2025 City Council Meeting
- c. Liquor License for Firehouse Grille LLC
 - i. Adopt Resolution 25-61 Approving Liquor License for Firehouse Grille LLC

MOTION CARRIED: 3-0

7) PUBLIC HEARINGS

None.

8) GENERAL BUSINESS

- a. Appointment of Interview Panel For Fire Chief and Assistant Chiefs
City Administrator/Clerk Terry informed the Council that the Fire Department officer appointments occur on a three-year cycle, and the current cycle is concluding. Terry explained that policy requires the formation of an interview panel to recommend appointments for the Fire Chief and Assistant Chiefs. Terry added the panel will consist of the City Administrator/Clerk, an appointed Councilmember, two general firefighters not seeking officer positions, and one additional individual appointed by the Council.

Terry recommended that Police Chief Bell serve as the fifth panel member, citing familiarity with public safety and the individuals within the Fire Department.

Terry noted that interviews would be scheduled after the application window closes on October 31. Terry added that in previous cycles, incumbents reapplied without competition and were reappointed without interviews due to satisfactory performance. Terry continued to state, this cycle may differ due to the addition of a new Assistant Chief position and potential competition for roles, which may require interviews.

Mayor Ganfield volunteered to serve as the Councilmember on the panel.

MOTION by Councilmember Berg, second by Councilmember Novak to approve the Interview Panel for Fire Chief with Mayor Ganfield as Council representative.

MOTION CARRIED: 3-0

9) REPORTS

- a. Administration
No Report.

b. Public Works

September 2025 Monthly Report included in packet.

City Administrator/Clerk Terry reported that Staff was able to secure a brine storage tank through an auction from the City of Faribault. Terry noted that while it may sound mundane, the acquisition is significant for snow plowing operations. Terry added that the tank, which is essentially brand new, was purchased for just over \$4,000, which was substantially less than the estimated \$40,000 to \$50,000 cost of a new unit. Terry credited the Public Works team for consistently seeking cost-effective solutions.

Terry explained that the new tank will improve operational efficiency by eliminating the need to rotate between multiple smaller tanks currently used for brine production and storage. Terry stated the upgrade will streamline the process and enhance the City's winter maintenance capabilities.

c. Police Department

Police Chief Bell addressed the Council regarding concerns related to e-bikes and e-scooters. Bell referenced the memo included in the Council packet and stated that the issue has been raised by both community members and Councilmembers. Bell explained that the primary concerns involve the speed of these devices, their increasing presence, and the safety risks posed by youth operating them in traffic.

Bell outlined the limited enforcement options available to law enforcement, which include education and enforcement. Bell noted that while the Council has the authority to enact ordinances, enforcement challenges exist. For example, speed restrictions are difficult to enforce due to the lack of speedometers on most devices and the limitations of radar equipment, which is not designed to detect small, slow-moving objects like scooters or bikes.

Bell stated that while some cities have enacted restrictions—such as limiting use on trails—these are difficult to enforce and often require improved signage. Bell also noted that under current state law, bicycles are not required to stop at stop signs, and any ordinance requiring such behavior would need to apply to all bicycles, e-bikes, and scooters, further complicating enforcement.

Bell recommended against ordinances that would be difficult to enforce and instead advocated for a focus on education. Bell explained that state law requires helmets for riders under 18, and officers can enforce that requirement. Bell added officers can also address unsafe operation and sidewalk use, which is prohibited under state law.

Bell recommended the following educational initiatives:

- Increased social media outreach on safety and legal requirements
- Participation in the annual public safety event scheduled for May 2, including bike and scooter safety courses
- Continued presentations at Eagle View Elementary on bike safety
- Publication of an article in the City newsletter

- Posting the memo from the Council packet on the City’s website

Bell concluded by cautioning against creating ordinances that cannot be effectively enforced, noting that the Police Department is already stretched thin with existing enforcement responsibilities.

Council stated they supported Police Chief Bell’s recommendation for additional education.

d. Fire Department
No Report

e. Engineering
Engineer Revering stated they are taking bids for a new well on October 25.

f. Community Development
Senior Planner Christianson informed the Council that Staff had received a petition for annexation of approximately 80 acres located on the northwest side of the community. Christianson stated that the concept plan associated with the annexation was presented at a recent township board meeting and was received favorably. Christianson noted that a joint resolution for orderly annexation is expected to be presented to the township board in November. Christianson does not anticipate any issues with its adoption.

Senior Planner Christianson clarified that the development is now under the ownership of Joe Sullivan, operating as August Ventures. Christianson added that the property is no longer associated with Eagle View Meadows, although the plat name remains the same. Senior Planner Christianson stated that Council had recently reviewed the initial concept plan, and a revised version was submitted earlier that day following Staff review and comments.

g. Parks Department
September 2025 Monthly Report included in packet.
City Administrator/Clerk Terry reported that the Public Works Department has completed the relocation of trees, as previously discussed by Public Works Director Schweich at the last meeting.

City Administrator/Clerk Terry stated that the trees were successfully placed in the desired locations, with the exception of one tree that could not be relocated. Terry added one replacement tree was purchased. Terry noted that the replacement of all other trees were made using existing stock, minimizing additional costs.

h. Community & Civic Events Committee (CCEC)
Draft Parks & Recreation Commission Minutes of the September 19, 2025 Meeting included in the packet.
Councilmember Novak stated that the Halloween Party will be hosted at Eagle View on October 25.

City Administrator/Clerk Terry recommended moving forward with the previously discussed amendment to the composition of the Community & Civic Events Committee (CCEC). City Administrator/Clerk Terry noted that members of the Fire Rescue Days subcommittee have expressed interest in participating in the full CCEC if the composition is changed. Terry added that the upcoming CCEC meeting may include a Fire Rescue Days debrief.

- i. Other Committee and Board Reports
 - i. Scott County Association for Leadership and Efficiency (SCALE)
No report.
 - Executive Committee
No report.
 - Service Delivery Committee
No report.
 - ii. I35 Solutions Alliance
No report.
 - iii. LMC/Metro Cities Policy Committee Updates
Councilmember Berg stated that session has wrapped up for the year.

10) DISCUSSION BY COUNCIL

Mayor Ganfield commended the Council for their work during the previous meeting, which the Mayor was unable to attend due to work training. The Mayor stated that the Council did a great job, offered strong solutions, and expressed full support for the decisions made. Mayor Ganfield added that the approach was reasonable and well thought out.

11) ADJOURNMENT

MOTION by Councilmember Berg, second by Councilmember Novak to adjourn the meeting at 7:30 pm.

MOTION CARRIED: 3-0

Respectfully submitted by

Thomas Terry, City Clerk/City Administrator