

1) CALL TO ORDER

The meeting was called to order by Acting Mayor Berg at 7:00 p.m.

Members Present: Acting Mayor Berg, Councilmembers: Novak and Styles

Members Absent: Mayor Julius and Councilmember Timmerman

Also Present: City Administrator/Clerk Terry, Senior Planner Christianson, Police Chief Bell, City Engineer Revering, Finance Specialist Stewart, Deputy Clerk Jirak and Patrick Fischer

2) PRESENTATIONS

None.

3) GENERAL DISCUSSION

Vision, Goals and Policy Discussion Topics

City Administrator/Clerk Terry gave the City Council a presentation on the purpose and process for reviewing the City’s vision and priority goals.

The current Vision Statement is a mental image of the community 20-30 years in the future that is both desirable and feasible. The vision is not so much an end product, as a direction in which the community should be moving. Council agreed no changes were needed at this time to the Vision Statement.

Important issues are problems, pressures, needs and other factors that significantly impact the community within the next 10 years. Examples of issues may include development trends (up or down), city finances, city staffing and personnel, demands for services, city facilities, infrastructure reconstruction aging population, mental health, changing demands and expectations in services, etc.

- Councilmembers directed the addition of identified issues:
 - i) Refining Relationship with New Market Township Board, County, Neighboring Cities and Other Governmental Agencies serving Elko New Market
 - ii) External Connections with Neighboring Communities and Residents

Priority Goals are projects or activities that merit special attention and/or focused resources and should be easily defined and measurable for progress and/or completion.

- Councilmembers directed Staff to replace the outcome measure of “Evaluate the need for and Structure of an Economic Development Commission (EDC)” for the goal to “Develop a more diverse tax base, create more local employment opportunities and promote additional businesses within the community” goal with “Update Economic Development Plan”.
- Councilmembers would like Staff to bring back and make some recommendations on a way to track Community Engagement.

Acting Mayor Berg adjourned the Work Session at 7:41 pm.

1) CALL TO ORDER

The meeting was called to order by Acting Mayor Berg at 7:41 p.m.

Members Present: Acting Mayor Berg, Councilmembers Novak and Styles

Members Absent: Mayor Julius and Councilmember Timmerman

Also Present: City Administrator/Clerk Terry, Senior Planner Christianson, City Attorney Poehler, City Engineer Revering, Police Chief Bell, Finance Specialist Stewart, Deputy Clerk Jirak and Patrick Fischer

2) PLEDGE OF ALLEGIANCE

Acting Mayor Berg led the Council and audience in the Pledge of Allegiance.

3) ADOPT/APPROVE AGENDA

City Administrator/Clerk Terry advised the Council of a revised agenda moving Consent Item 6g. SIU Ordinance to General Business 8b. SIU Ordinance and adding 2024 General Election Candidate Filing under 9ai. Reports – Administration.

MOTION by Councilmember Styles, second by Councilmember Novak to approve the revised agenda.

APIF, MOTION CARRIED

4) PRESENTATION, PROCLAMATIONS AND ACKNOWLEDGEMENTS (PP&A)

None.

5) PUBLIC COMMENT

None.

6) CONSENT AGENDA

MOTION by Councilmember Novak, second by Councilmember Styles to approve the Consent Agenda.

- a. Approve Minutes of the July 11, 2024 City Council Meeting
- b. Approve Payment of Claims and Electronic Transfer of Funds
- c. Boulder Heights Fourth Addition
 - i. Adopt Ordinance No. 301 Amending and Restating PUD
 - ii. Adopt Resolution 24-52 Approving Preliminary Plat, Final Plat, Development Contract
- d. Boulder Heights Fifth Addition
 - i. Adopt Resolution 24-53 Extending Preliminary Plat Approval for Boulder Heights
 - ii. Adopt Resolution 24-54 Approving Final Plat and Development Contract for Boulder Heights Fifth Addition
- e. Approve Pay Request No.3 for Old New Market Reconstruction Project
- f. Adopt Resolution 24-55 Approving Special Assessment Agreement, John and Karen Fuller

~~g. SIU Ordinance~~

~~i. Adopt Ordinance No. 299 Amending City Of Elko New Market City Code Title 9 Concerning Water Use And Service~~

~~ii. Adopt Summary Ordinance No. 300 Amending City Of Elko New Market City Code Title 9 Concerning Water Use And Service~~

h. Scott County Fire Service and Equipment Mutual Aid Agreement

APIF, MOTION CARRIED

7) PUBLIC HEARINGS

None.

8) GENERAL BUSINESS

Supplemental Compensation Study Information – Longevity Pay

City Administrator/Clerk Terry provided the background regarding the supplemental compensation study information regarding longevity pay. Staff presented the estimated cost of implementing longevity pay for non-police officers and modified longevity pay for police officers and presented to Council. Terry stated that the greatest budget impact would be the initial implementation year because of the number of employees that would be immediately eligible. Staff sought feedback and direction regarding longevity pay for non-police officer employees and modifying the longevity pay structure for Police Officers.

After Council discussion, Council directed Staff to bring back the longevity pay along with other items Council had consensus on with the Supplemental Compensation Study Information that was discussed at the July 11, 2024 City Council Meeting for consideration and potential implementation in September.

SIU Ordinance

City Engineer Revering provided a brief overview of the Significant Industrial User Ordinance and further explained that this action amends the City’s current Ordinance to require applicants for service provide additional detail about their projected water use. The primary purpose of the amendment is to require applicants to submit information on and observe limits for fluctuations in their water usage for various time periods to help the City better plan and manage its water system. After Council questions and discussions, Council approved the amended Ordinances regarding Significant Industrial Users.

MOTION by Councilmember Novak, second by Acting Mayor Berg to adopt Ordinance No. 299 Amending City of Elko New Market City Code Title 9 Concerning Water Use and Service.

APIF, MOTION CARRIED

MOTION by Acting Mayor Berg, second by Councilmember Novak to adopt Summary Ordinance No. 300 Amending City of Elko New Market City Code Title 9 Concerning Water Use and Service.

APIF, MOTION CARRIED

9) REPORTS

a) Administration

2024 General Election Candidate Filing

Deputy Clerk Jirak explained the open Council positions that are available for this year's General Election. Jirak mentioned the Candidacy Filing Times candidates can apply for these open Council positions.

Jirak updated Council on Absentee Voting taking place at City Hall

b) Public Works

No report,

c) Police Department

Police Chief Bell updated Council that the Police Department is being audited by the State of Minnesota. Police Chief Bell announced he will be out of town on vacation and Police Officer Gareis will be in charge of the Department during his absence.

d) Engineering

City Engineer Revering provided an update to the Reconstruction Project.

e) Community Development

No report,

f) Parks Department

Wagner Park Field Facilities Reservation Policy

Per Council's directive, City Administrator/Clerk Terry brought back discussion for Council on reserving the ball fields at Wagner Park for private events. Terry mentioned current policy and practice for rental of the ball fields. After a brief Council discussion, Council directed Staff to move forward with the necessary changes and bring to Parks Commission to make rental of the ball fields for private events happen.

g) Community & Civic Events Committee (CCEC)

No report.

h) Other Committee and Board Reports

i) Scott County Association for Leadership and Efficiency (SCALE)

No report.

1. Executive Committee

No report.

2. Service Delivery Committee

No report.

ii) I35 Solutions Alliance

No report.

10) DISCUSSION BY COUNCIL

None.

11) ADJOURNMENT

MOTION by Councilmember Novak, second by Councilmember Styles to adjourn the meeting at 8:20 p.m.

APIF, MOTION CARRIED.

Respectfully submitted by

Lynda Jirak, Deputy Clerk